

General meeting at the 2026 CALC conference, 16 July 2026: further information

This document sets out further information, in connection with the general meeting that is to take place on 16 July 2026, about nominations, special resolutions and elections.

The CALC Constitution (see cl 12(5)) requires the CALC Council Secretary to give at least 3 months' written notice of the date and place of a general meeting of CALC.

The general meeting will occur on day 2 of the conference, 16 July 2026, and will include:

- the Announcement of election results (conducted by electronic voting in advance)
- a Summary of office-bearers' reports (circulated in advance)
- a Q&A (questions can be submitted in advance or asked on the day)

Call for nominations for positions on the CALC Council

This is also a call for nominations for positions on the CALC Council.

Please email your nominations to Phil Chessum at calcsecretary01@gmail.com by 11.59pm on 11 June 2026 British Summer Time (GMT/UTC +1).

This is a great opportunity for you to contribute to CALC's important work:

in promoting co-operation in matters of professional interest among legislative drafters and people working in editing or translating legislation,
in promoting public awareness of legislative drafting and the role of drafters, and
in promoting the drafting of clear and effective legislation in the Commonwealth.

The offices to be filled are:

Executive

President
Vice-President
Secretary
Treasurer

Non-executive (2 members for each region)

Africa
Asia
Europe
Americas
Australasia and the Pacific

Nominations to the Council

A candidate should accept nomination only if willing and able to contribute effectively to Council.

Only full members of CALC may become members of the council (see cl 5(1) and 9(2) of the CALC Constitution); associate members are not eligible to be candidates, nor are they eligible to nominate, or second the nomination of, a candidate.

A nomination must contain:

- the candidate's full name
- the nominator's full name
- the seconder's full name
- a statement from the candidate that they accept the nomination

For the candidate, nominator and seconder, please identify first or given names and last or family name, and country of residence/domicile.

You can also attach additional material if you wish. In particular, it is recommended that you provide a statement of under 300 words, relevant to the nomination.

Names of the candidates, their nominators and seconders, and any statements or additional material, will be posted on the CALC website, see <https://www.calc.ngo/whats>

They will be posted as soon as practicable after each nomination is received. Generally, this will be within 2 working days.

All nominations will be acknowledged.

If you do not receive an acknowledgement within 2 working days, please send a follow-up email to the same address (but without any attachments) and we will contact you.

Special resolutions – deadline for notice of any resolutions moved by members

Please email notice of any special resolutions moved by a member (rather than by the Council) to Phil Chessum at calcsecretary01@gmail.com **by 11.59pm 4 June 2026 British Summer Time (GMT/UTC +1)**.

Please ensure that any such notice is:

- signed by at least 10 members of CALC (CALC Constitution, cl 16(1)(b)(i))
- accompanied by a statement explaining the background to, and need for, the special resolution

Any such resolution will be notified promptly, and by no later than 11.59pm 16 June 2026 British Summer Time. Notification will be by posting on the CALC website, see <https://www.calc.ngo/whats>

It will be considered solely “on the papers”, voted on in voting week, and the results announced in the general meeting.

It will be effective only if passed by a majority of at least two-thirds of the votes cast on the resolution.

Elections – voting by personal electronic vote in 2026

The CALC Council has agreed that any elections for 2026 may be conducted electronically, and so by personal electronic vote only.

CALC Council has also made electronic voting rules.

The Constitution and election rules (as amended on 9 April 2026 to provide for electronic voting) are available at [calc.ngo/constitution-and-rules](https://www.calc.ngo/constitution-and-rules).

Any ballots that need to take place will be conducted using online voting software. Details will be confirmed soon.

To prepare for electronic voting, please check you can log in and go to the Members' Area on the CALC website <https://calc.ngo/>.

To be sent a new password, click on "Forgot your password?" (Requires a valid email you can access).

To update your details (for example, your email address), log in and follow the [instructions linked](#) in the [Contact Us](#) page.

Any needed ballots will be conducted in line with the following timetable:

Date	Event
3 months before 16 April 2026	Last day for Secretary to give notice of meeting.
6 weeks before 4 June 2026	Last day for member to give notice of special resolution (if any), which Secretary must notify at least 1 month before meeting.
5 weeks before 11 June 2026	Last day for receipt by Secretary of nominations for offices.
5 weeks before 11 June 2026	Nominations and supporting information to be put on the CALC website under CALC Election Rule 2(1) and (2). If insufficient nominees under CALC Election Rule 3, that rule is modified so further nominations are called for immediately (not at the meeting itself) and are to be provided no later than 3 weeks before meeting.
1 month before 16 June 2026	Last day for Council to give notice of special resolutions (if any) and for notification of any special resolutions moved by a member.
3 weeks before 25 June 2026	Last day for receipt by Secretary of nominations for offices called for under CALC Election Rule 3 (as modified by Rule 4). CALC Election Rule 2 applies to these nominations.
3 weeks before 25 June 2026 to end of 1 July 2026	Voting period (1 week).
2 weeks before 2 July 2026 to 15 July 2026	Vote checking period (2 weeks).
Date of meeting 16 July 2026	General Meeting – checked results announced.

Closer to voting week, CALC members will be emailed a reminder to vote and information on how to cast a personal electronic vote.